

**St. Peter's Episcopal Cathedral
Chapter Meeting Minutes September 24th, 2024**

Opening Prayer by Bishop Marty.

Attending: Vicky Tiberi; Melinda Schell; Manny Hoag; Janet Kirkland; Aubrey Curtis; Nicholas Jaynes; Ron Gumbert; Bishop Marty. Guest Sandy Gumbert from the Search Committee.

Minutes: The Senior Warden was not present to sign the minutes from the last meeting. They will be approved at the next meeting.

Reports:

Bishop:

The diocese is preparing the Cathedral for the future Dean.

A Tagendewagan baptized member wants to become an Episcopalian. The Bishop will open an adult inquiry class in the evenings for 7 weeks. The Bishop and Beth Demmons will lead the class.

The Bishop is suggesting we do a course on civil discourse starting immediately after the upcoming elections on Wonderful Wednesdays. She passed around a leader's pamphlet of the course content.

The Montana Episcopal Committee invited the Bishop to a course on Secure Community Network. It shows the need to train ushers to deal with certain emergencies. Gumbert proposed we need a Chapter member to be responsible for overseeing usher training and to write a job description.

The Bishop will be doing a walk through with the wardens looking through the eyes of a new Dean who knows nothing.

Convention:

Gumbert reported all the bathrooms have been cleaned in preparation for the Convention and the outside windows will be cleaned this week. Everything should be completed by October 2nd .

The Bishop said if people wanted to attend any sessions at the Great Northern they need to be registered. There will be a safe church training at our church, and RET and a course on storytelling in the afternoon. The youth will be staying in Wilson Hall Friday and Saturday nights. She expects an additional 60 people at mass on Sunday.

Thursday afternoon she will be putting painter's tape on the floor of the undercroft to create a labyrinth. It will be removed Sunday.

Search Committee:

Sandy gave a report on the congregational comments that were gathered from the congregation that applied to the Chapter. The four most common were:

Being welcoming to all and inclusive of diversity

Attracting young adults and young families
Scheduling educational talks
Communications

She also handed out a copy of Steve Brehe's presentation to the Search Committee on being a pastoral church. (See attached)

The final draft of the OTM Portfolio is upcoming, then they will work on the parish profile. The theme is "One body, many members together". We need to prioritize what areas the new Dean should focus on and communicate these to the congregation.

The Chapter needs to return the OTM Portfolio Questionnaire by October 25th. Gumbert will work on this.

The Search Committee would like to see the following in place before the new Dean's arrival:

- New members appointed to replace those retiring
- Updated directory
- Updated Dean's office
- Finish ramps and new carpeting
- Update signage
- Job descriptions for Cathedral staff

Sandy reiterated that the Search Committee will provide a candidate recommendation but the Chapter is responsible for calling the new Dean.

The Bishop reiterated that we do not have to accept anyone if we think the search does not produce a good fit.

Treasurer:

The Treasurer's report was sent electronically to all Chapter members and copies were handed out.

The Treasurer said that the Chapter needs to appoint members who are responsible for listing our inventory and keeping it updated.

He also said we should make it clearer which Chapter members are overseeing which areas and to post that on the website for the congregation. There are five main areas and also maintenance duties of the Junior Warden; worship, shepherding, stewardship and outreach. Kirkland will make a list of the duties under each area and send them out by email for the Chapter's consideration before the next meeting.

There was a discussion on how to record the number of online participants. Last meeting we decided to look at the hits on facebook on Tuesday mornings and record that. Curtis argued that this number was incorrect and indeed it showed 70 hits since the last service.

Curtis made a motion that we record the number of viewers seen on the Mevra camera during the sermon and to record that number on the usher attendance sheet. The motion was approved unanimously.

Curtis volunteered to train the Mevra camera operators to record this number.

Senior Warden:

Was not present.

Junior Warden:

Was not present.

Stewardship:

Tiberi suggested that when calls were placed for the stewardship campaign that the directory could be updated at the same time.

The meeting was ended in prayer by Tiberi.

The next meeting will be on October 22nd 2024

Respectfully submitted,

Vicky Tiberi, Clerk

Scott Leak, Senior Warden