



St. Peter's Episcopal Cathedral
511 North Park Avenue
Helena Mt 59601

20 January 2025

MEMORANDUM FOR RECORD

SUBJECT: Chapter Meeting Minutes, 7 January 2025

1. Attending: Scott Leak; Sam Gilbert; Ray Paige; Vicky Tiberi; Melinda Schell; Manny Hoag; Janet Kirkland; Aubrey Curtis; Nicholas Jaynes; Ron Gumbert.

2. *Motion was made by Kirkland, seconded by Paige, to approve the Minutes of the Dec 24 Chapter Meeting with one correction. The motion carried.*

3. 2025 Budget Presentation: Gumbert presented the budget which he had previously sent out to each Chapter member. The highlights he touched on were:

3.1. There is a \$23,300 deficit still. Instead of showing this as a faith component he highlighted it in the budget as a deficit to make it clearer to the congregation.

3.2. There are still a few pledges outstanding.

3.3. He removed monthly contributions from the church to social concerns, but they are actually funded at a higher level than previously through an alternate method.

3.4. There is not enough money to pay for a musical director this year.

3.5. We have used money from our Maintenance fund and only have about \$82,000 left.

3.6. Last year was a good year financially, so the endowment interest and interest from our accounts could help our shortfall.

3.7. Highlights from the previous year:

3.7.1. A powerful internet is now installed in the church itself, that should make video and audio streaming of the services clearer.

3.7.2. The ceiling tiles damaged by the flood have been repaired.

3.7.3. A new telephone system has been installed that should save us money in the future.

3.7.4. New light fixtures have been installed; they are brighter and consume less energy.

3.7.5. The ramps are almost completed, and the new carpet will be laid soon.

3.8. Schell complained about the audio in the choir stall. Gumbert was unaware the sound was bad there and will look into an additional speaker.

3.9. Gumbert said he will look at the Diocese budget to see how the money we give them is spent. They have given us several interest free loans from their Faber account in the past, and fund Camp Marshall among other things.

3.10. We are unable to touch the Dean's discretionary account, but there are no further funds being deposited in it.

3.11. *A motion was made to accept the budget as is by Paige and seconded by Tiberi. It was passed unanimously.*

4. Reports:

4.1. Senior Warden:

4.1.1. Convention this year will be in Kalispell in October. We will be able to send 5 delegates. This is less than last year, as we have corrected our number of parishioners; we now have 177 and 25 children, less than we previously reported.

4.1.2. He is working on the report for the Annual Meeting. Four people have expressed interest in becoming Chapter members to replace the three that are leaving. Elections will be held for delegates and Chapter members at the meeting.

4.1.3. The Junior Warden will be leaving the Chapter so a new one needs to be appointed. We will wait until the Chapter retreat to decide on one.

4.1.4. The Chapter retreat will probably be held in the undercroft due to lack of funds. He is waiting to see the availability of the new members before setting a date.

4.2. Junior Warden: Gilbert reported that changing the locks in five of the doors has been initiated. Unfortunately, the main door to Wilson Hall is very loose, and the door, frame, and hardware all need to be replaced. The cost of this will be \$5,000 including labor. He will get a separate quote for the cost of changing the locks on the 4 remaining doors.

4.3. Search Committee: Schell reported that the committee is now doing second interviews with candidates to ask additional questions.

4.4. Shepherding: Kirkland reported that she has now established a second prayer branch chain.

4.5. Stewardship: The pledge totals so far are above last year's, and show an increase close to 10%. Everyone who called regarding stewardship should return their sheets to Gilbert so he can address questions and update our parishioner database.

4.6. Communications: Curtis is talking to the bishop about potentially sharing the cost of our websites as they are unhappy with their present one. He will no longer post news on Facebook as Patty Dean is taking care of that.

4.7. Worship:

4.7.1. The film Philadelphia 11 will be shown on 22 Jan at 5 pm.

4.7.2. We have a priest scheduled for each weekend through to the end of March, except 2 March and 30 March.

4.7.3. Touchmark services will be changed to once a month on the second Sunday of the month until the end of March.

4.8. Christian Education:

4.8.1. Adult education has been ongoing at Wonderful Wednesdays.

4.8.2. The Bishop will start a new series in April for adult confirmation and renewal. Attendees will need to purchase the book, "Your Faith, Your Life and Invitation to the Episcopal Church". The Chapter is looking at buying the books and selling them to the attendees.

5. Ongoing Business: Lesley & George Powell will provide a light meal for the Annual Meeting. As it will follow the 9 am service, it will not be a lunch as we have had in the past.

6. The meeting was adjourned in prayer by Schell.

Vicky Tiberi
Clerk



Scott Leak
Senior Warden